



Standard Ceramic Industries Ltd.

(Manufacturer of Stoneware Tableware)

Amin Court (3rd Floor), 62-63 Motijheel Commercial Area, Dhaka, Bangladesh

Phones: PABX 02-223381947-8, (880-2) 223357033, Fax: (880-2) 223381950,

E-mail: info@standardceramic.net **Web:** www.standardceramic.net

Factory: Saydana, K.B. Bazar, Gazipur Sadar, Gazipur-1704.

Ref: SCI-HO/21

Date: 24.10.2021

Code of Conduct

for

Chairperson of the Board, Other Board Members & CEO

of

Standard Ceramic Industries Limited

The Board of Standard Ceramic Industries Limited (the Company) lays down as under the "Code of Conduct", based on the recommendation of the Nomination & Remuneration Committee (NRC), for the Chairperson of the Board, Other Board Members & Chief Executive Officer (CEO) of the Company in compliance with the Conditions i.e. Corporate Governance Code No. 1(7) of the Gazette Notification, dated 3 June 2018 of the Bangladesh Securities and Exchange Commission:

Code of Conduct and Behavior

The Chairperson of the Board, other Board Members & Chief Executive Officer (CEO) of the Company shall act and behave in accordance with the highest standard of honesty, integrity, fairness and ethical conduct and shall exercise utmost good faith, due care and integrity in performing their duties.

Confidentiality

They shall not divulge, transfer any such confidential information to any third party, nor use any such confidential information for own purpose or for any purpose other than in connection with authorized role as a Board Member or CEO of the company rather, shall keep and maintain all the information and documents which they have got access to or are informed of while they are in position as confidential and secret;

Conflict of Interest

In the course of decision making process or activities, they shall disclose any conflict of interests in a transaction or decision where they will receive benefit or gain and also disclose if and when they come to a situation of conflict of interest and remain abstain from getting involved in that circumstance/decision making process;

Compliance with Laws, Rules & Regulations

They shall remain alert and committed to comply with the requirements of laws, rules & regulations of the countries where the company operates, buy and sell to avoid fines/penalties and litigations as far as possible and practicable;

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Prohibition of insider trading

Insider trading based on unpublished price sensitive information shall be strictly prohibited. As such, they shall not get involved in any form of activities which might be construed as an activity of insider trading;

Relationship with Environment

They shall adopt environmental policy as a core part of your business strategy and will take necessary measures to manage the use of natural resources in the most effective and efficient manner in order to reduce environmental impacts and financial costs.

They will make best endeavor to protect, preserve and maintain the environment by adopting policies & procedures in this regard. Run the company's activities with proper waste management, free from air, soil, and water pollution.

Relationship with Employees, Customers & Suppliers

They will ensure mutually respectful relationship with their employees in order to make them happy, loyal and productive in the long-run. They will respect and motivate the employees to observe the core values of the company, treat equally and be fair to employees, customers and suppliers without any discrimination and biasness for kinship, gender, race & religion;

Independency

So far as independent Director(s) is concerned, every independent Director shall inform the Board forthwith of any independence threat comes to perform his/her duties & responsibilities as independent director(s). S/he shall be devoted and punctual to carry out his/her role, responsibilities throughout his/her tenure of independent directorship of the company. Besides, all the Board Members including CEO shall be independent while adopting & executing the policies in the operations of the company.

Recommended by:

Sign: 

Name: **A.Z.M Nazrul Haque**

Chairman of NRC

Counter signature of:

Sign: 

Name: **Lutfur Rahman**

Chairperson of the Board of Directors